



September 11, 2023

Dear P.S.234 Families,

We hope you have had a wonderful start and are settling into the 2023-2024 school year. As you are aware the School Construction Authority launched a necessary project last year for repairs to our school building. This has impacted the space in our school yard and has affected our ingress and egress procedures.

As always, we appreciate your patience and ongoing support as we plan and put protocols in place to ensure the safety of all children. The plan and protocols listed below will make ingress and egress more efficient and are effective beginning today, September 11, 2023.

### **Pre-K**

#### **AM: Arrival**

- Pre-K ingress will begin at 8:00 am from the 30<sup>th</sup> street school yard entrance at 8:00 am
- Parents **must** escort their children into the school yard
- Parents may not enter the school yard prior to 8:00 am

#### **PM: Dismissal Time: 2:00 PM**

#### **Location: Student Classrooms**

- All Pre-K students will be picked up from their classroom
- 1 person per family will be permitted to enter the school building
- Enter & exit the school building through the main entrance located on 29<sup>th</sup> street

### **Grades K-2**

#### **AM: Arrival**

- Ingress will begin at 7:55 am
- Students will enter the school building from the 30<sup>th</sup> street school yard entrance and walk to their classroom

#### **PM: Dismissal Time: 2:00 PM**

#### **Location: Student Cafeteria**

- Students will be picked up from the student cafeteria
- 1 person per family will be allowed to enter the school building
- Enter & exit the school building through the main entrance located on 29<sup>th</sup> street

### **Grades 3-5**

#### **AM: Arrival**

- Ingress will begin at 7:55 am
- Students will enter the school building from the 30<sup>th</sup> street school yard entrance and walk to their classroom

#### **PM: Dismissal Time: 2:00 PM**

#### **Location: School yard on 30<sup>th</sup> street**

- Students will be dismissed in the school yard on 30<sup>th</sup> street

### **Reminders:**

- Individual picking up students **MUST** be 18 years old or older and on the blue card
- No pets, scooters, strollers, roller skates are allowed inside of the school building or school yard
- You must check in with the school safety agents if you have an appointment at the school. There will be no appointments between 8:00 – 8:25 AM & 2:00 – 2:25 PM.

### **Hot Breakfast:**

- Hot Breakfast for K-5 students will be available and served in our school cafeteria at 7:40 am
- Entrance to breakfast will be from the 30th street school yard entrance
- Pre-K students will have Hot Breakfast & Lunch in the classroom daily

We thank you in advance for your continued support and cooperation. We will continue to update you regarding any changes to the scaffolding as we work together with the School Construction Authority to complete the project.

If you have any questions, please call the school office at (718) 956-2760 or email our parent coordinator Mr. Brown at [jbrown1112@schools.nyc.gov](mailto:jbrown1112@schools.nyc.gov)

Thank you,  
*Dora Danner*  
Principal