



September 2022

Dear PS 234 Families:

As per Chancellor's Regulation A-413 all schools are required to notify you/your child and staff of our Policy on Cell Phones and Other Electronic Devices. Please review the below Policy established with the School Leadership Team with your child. Please return the signed tear off to your child's teacher.

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**Parent/Student Contract for Use of Cell Phones and Other Electronic Devices**  
**Student Rights/School Discipline Code**

**I know that my child has the right to be:**

- In a safe and supportive learning environment, free from discrimination, harassment, and bigotry;
- Told by my school what is appropriate behavior and what actions may result in disciplinary actions;
- Counseled by members of the professional staff when my behavior may have a negative effect on my education and/or welfare at school;
- Provided with due process of law in instances of disciplinary action for alleged violation of school rules or the Discipline Code that may result in my suspension or removal from class.

**I agree that my child will:**

- Follow all rules in the Discipline Code;
- Obey the school's policy about cell phones and other electronic devices;
- Behave respectfully and cooperate when a staff member gives me direction or makes a request, including to turn over my cell phone or electronic device;
- Refrain from taking photos and videos of other students, staff, or school security agents without staff authorization;
- Only use cell phones or other electronic devices in class if I have the teacher's permission;
- Never use their cell phone or other electronic device to intimidate, embarrass, threaten, or bully others;
- The school will not store or collect cell phones or electronic devices for storage purposes from students daily;
- Must turn off any and all cell phones or electronic devices before entering the school building. Devices must be turned on once the child has left the school building at dismissal;
- Never use their cell phone or other electronic device to cheat or help others cheat;
- Keep parents informed about school-related matters and make sure to give them any information sent home.

Continued on back:

**I understand that my child:**

- Will travel to and from school using safe, familiar routes with good lighting, refrain from using shortcuts through isolated areas, and not display my electronic devices or carry them in a manner that attracts attention while traveling;
- Cell phones and electronic devices may not be used during school fire drills or other emergency preparedness exercises;
- The school will not store or collect cell phones or electronic devices for storage purposes from students daily;
- Must turn off any and all cell phones or electronic devices before entering the school building. Devices must be turned on once the child has left the school building at dismissal;
- If my child violates my school's policy or the Discipline Code, my child's cell phone or other electronic device may be confiscated;
- If my child's cell phone or other electronic device to take photos or videos of others without staff authorization, or to bully, threaten, or intimidate others, my child will be disciplined in accordance with the Discipline Code;
- Is not permitted to charge cell phone or other electronic device at school;
- I (Parent/Guardian) assume all responsibility for my child's cell phone and other electronic devices if brought to school. My school is not responsible for stolen, damaged or lost devices.

-----Return to Teacher -----

I have read my school's policy about use of cell phones and other electronic devices, the School Discipline Code and the Bill of Student Rights and Responsibilities

By signing this document, I agree that my child will follow all the rules contained in this document.

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

**Parent Full Name (please print):** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_